

Suggestions - Teen Leader Notebook

The following are some suggestions as to what might be included in a Teen Leadership notebook. Teen Leaders might wish to include other information relative to the project not suggested here. These suggestions should give you ideas for the content of your notebook and help organize it.

Posters may be included in addition to notebook: Should concern some phase of your teen leadership responsibilities such as a specific project you helped in and what you did as a leader in that project area. Try to focus on one main idea.

Notebook:

Your notebook should contain:

1. A table of contents
2. Your name, age, club, number of 4-H'ers helped, year in project, what project or area you helped in, and the leaders you are helping.
3. A general comment sheet from your leader
4. If past participation is included in your notebook, it should be kept separate from the current year and marked as such

There are several items you might choose to include:

Calendar - listing the day and things you did as a teen leader

Plan of Action - you might list your year's plan of things you intended to do, things you actually accomplished, and evaluation of the results

Newspaper clippings, pictures, drawings, etc., showing your involvement as a teen leader at club events, county events, training, etc. story of your past year's experience as a teen leader -you can include: reason for taking the project (your personal goals) - how I could better myself and my club - what do I teach 4-H'ers and by what methods -problems I've encountered and how I solved them -what I gained from being a teen leader - suggestions for the teen leader project - recommendations for improving your club or county program for the coming year

Other activities and events you've been involved in (i.e., Kettunen Center, Exploration Days, County -Workshops, Camp, Exchange Trips, State Shows Contests, etc.) - list each activity, tell what YOU did, and the results.